

# Special Grants Assistance Program Application

**Sonora Economic Development Corporation**

**Business Owner** \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Property Owner (if different from above)** \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Property Address** \_\_\_\_\_

Legal Description \_\_\_\_\_

Type of Business \_\_\_\_\_ Years in Business \_\_\_\_\_

**Grant Assistance** Place a check mark in the corresponding box of the grant(s) you are applying for. Please refer to the cover page for general description of each program.

**Paint Grant** Amount requested \$ \_\_\_\_\_

Maximum amount of matching funds available \$2,500

***Attach the following documentation to the application:***

1. a current photograph of the building.
2. color sample of the proposed paint.
3. two (2) detailed contractor bids or documented 'in-kind labor' agreement (see note).

- **Landscape Grant** Amount requested \$ \_\_\_\_\_

Maximum amount of matching funds available \$2,500

***Attach the following documentation to the application:***

1. a current photograph of the property/business.
2. a sketch, drawing, architectural rendering or computer image of the proposed landscape.
3. two (2) detailed contractor bids or documented 'in-kind labor' agreement (see note).
4. description of irrigation system, if not included in (3) above.
5. a paragraph describing how your company plans to maintain the landscaping.

- **Signage Update Grant** Amount requested \$ \_\_\_\_\_

Maximum amount of matching funds available \$1,500

***Attach the following documentation to the application:***

1. a current photograph of the business showing the sign to be replaced.
2. a sketch, drawing or computer image of proposed new signage.
3. two (2) detailed contractor bids.

- **Grease Trap Grant** Amount requested \$ \_\_\_\_\_

Maximum amount available \$3,500

***Attach the following documentation to the application:***

1. two (2) detailed contractor bids.
2. letter from city official acknowledging compliance with city standards.

*Note: Regarding painting and landscaping, it is recognized that in some cases, an applicant's employees or family/friends may provide labor. On a case-by-case basis, this 'in-kind labor' may be considered by SEDC in calculating the overall grant. In such cases, the same standards of workmanship will be required and a documented agreement with SEDC must be attached to the Application.*

**Agreement:** I hereby certify that, to the best of my knowledge, all information submitted in the above Application for Special Grants Assistance is correct and accurate. I understand that by completing this application I am making a formal request to receive an economic development grant that is contingent upon the acceptance/approval of SEDC and execution of a formal contract with SEDC. I understand that project workmanship must be approved by an SEDC official (or authorized designee) before grant money can be disbursed. Additionally, I understand that grant money is paid at the completion of the project and that in order to be eligible for any type of SEDC funding a request must be made prior to the commencement of the project. I also understand it is my responsibility to ensure that our project meets all city ordinances and/or requirements and is completed within **120 days of the approval date.**

**Printed Name of Business Owner**\_\_\_\_\_

**Date**\_\_\_\_\_

**Signature**\_\_\_\_\_